

State of Utah  
Department of Environmental Quality  
Division of Drinking Water

# UTAH WATER OPERATOR CERTIFICATION PROGRAM



*Inside . . .*  
**- 2004 Certification Exam Schedule**  
**- Official Utah Exam Application**

Division of Drinking Water  
Operator Certification Program  
150 North 1950 West  
P.O. Box 144830  
Salt Lake City, Utah 84114-4830  
Phone: 801-536-4200  
Fax: 801-536-4211  
E-mail: [mhand@utah.gov](mailto:mhand@utah.gov)  
Website: <http://drinkingwater.utah.gov>

## FOREWORD

The Utah Drinking Water Board takes great pride in our program to certify operators of public drinking water systems. We hope that the information contained in this brochure assists you to understand and appreciate this basic public health program.

Utah's Operator Certification Program progressed from a "voluntary" to a "required" certification system in 1983 with the passage of amendments to the Utah Safe Drinking Water Act by the Utah Legislature. Rules concerning the certification of drinking water system operators within the state have been written, reviewed, revised, approved and implemented. These rules detail the requirements for, and the renewal of, certification.

The Utah Drinking Water Board appreciates the genuine hard work of the Operator Certification Commission, Division of Drinking Water staff, and the drinking water system operators and managers throughout Utah. Through our combined efforts, program implementation has been smooth and most impressive.

Thank you for your continued support of the program and your dedication to safe drinking water.

Utah Drinking Water Board

### ***Utah Department of Environmental Quality, Drinking Water Board Members:***

*Dale Pierson, Chair*

*Dianne R. Nielson, Ph.D.*

*Anne Erickson, Vice Chair*

*Charlie Roberts*

*Myron Bateman*

*Petra Rust*

*Jay Franson*

*Ron Thompson*

*Laurie McNeill*

*Kevin Brown, Executive Secretary*

*Nancy Melich*

## KEY FEATURES OF THE UTAH OPERATOR CERTIFICATION PROGRAM

- The Utah Operator Certification Rules are established to promote use of trained, experienced, and efficient personnel in charge of public waterworks and to establish standards whereby operating personnel can demonstrate competency to protect the public health through proficient operation of waterworks facilities.
- Utah's Operator Certification Program is authorized by Section R309-105-11 of the Utah Public Drinking Water Rules. The rules state that "All community and nontransient noncommunity water systems or any public system that employs treatment techniques for surface water or ground water under the direct influence of surface water shall have an appropriately certified operator. Refer to Section 309-300, Certification Rules for Water Supply Operators, for specific requirements."
- All public drinking water systems within the state of Utah have been assigned a complexity level (I, II, III, IV) and discipline (Treatment or Distribution) for the certification requirements of their operators. Any operator who makes independent decisions that affect the sanitary quality, safety, and adequacy of the water to their system will need to be certified to the grade of the system.
- Attendance at approved training such as workshops, seminars, classes, etc., is required for the renewal of certificates every three years.
- When an operator who is "in charge" of a drinking water system leaves that particular employment, the water system management or city/town council must notify the Operator Certification Program of this change within 10 days of the operator's departure, and replace the departing operator with an appropriately certified operator within one year.
- Should several neighboring drinking water systems wish to work together, they may hire a "regional operator" who may be "in charge" of several drinking water systems; thereby, reducing the costs of having a certified operator for each drinking water system.
- Should someone other than an operator, or an individual who is seeking employment with a Utah drinking water system (consultants, design engineers, salespersons, etc.), wish to become certified, they may take the certification examination and be issued a "Specialist Certificate." This certificate does not allow a "Specialist" to actually operate a drinking water system.

FOR MORE INFORMATION about this program, or to obtain copies of program forms, please contact the Division of Drinking Water office.

## HOW DO I BECOME A CERTIFIED OPERATOR?

By Utah law, all community and nontransient noncommunity water systems or any public system that employs treatment techniques for surface water or ground water under the direct influence of surface water shall have an appropriately certified operator in direct responsible charge of the system.

If you are an individual looking for employment within the drinking water industry in the state of Utah, you may become certified as an operator.

The only way to become certified is by taking a written or oral examination, or currently be certified as an operator in another state and apply for reciprocity. Certification is divided into two disciplines:

**Distribution** - There are five grade levels within the distribution discipline (small system, and grades I, II, III, IV)

**Treatment** - There are four grade levels within the treatment discipline (grades I, II, III, IV).

### DETAILED BREAKDOWN OF EXAMINATION COVERAGE

The examinations offered in water distribution and water treatment can be categorized according to the level of ability and competency of the operator expected to take these exams.

**Small System** - This level is for persons running a very small system with a population of 25-500. A volunteer or elected official usually runs these community or nontransient noncommunity systems.

**Grade I** - This level is for persons running small systems or slow-sand filter, reverse osmosis, or similar types of small treatment facilities.\* The operator at this level in a larger system will generally be closely supervised.

**Grade II** - This level is for persons running a system with a population of 1,500 to 5,000, or small package-type treatment plants.\* This corresponds to a "lead" level position. Through experience and education, the operator has demonstrated himself independently competent in most basic tasks.

**Grade III** - This level is for persons running a system with a population of 5,000 to 20,000 or medium size treatment plants.\* This corresponds to a "journeyman" level position and the person generally supervises and instructs others. They can, without direct supervision, operate and maintain all but the most complex systems.

**Grade IV** - This level is for persons running a system serving over 20,000 population or large treatment plants or plants with complex operational processes.\* This level corresponds to the highest level currently available under the Utah program. It identifies that the person has demonstrated knowledge of the most complex portions of water system operation. The Grade IV operator routinely supervises work crews or groups of work crews. Budget preparation is frequently

a duty. It is assumed that a person certified at this level has enough experience and education to operate any other water system serving more than 20,000 people, in compliance with the Utah Public Drinking Water Rules and laws of the state of Utah.

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\*Treatment plants are rated on population served, degree of treatment, and complexity of operational processes.

## **HOW TO APPLY FOR AN EXAM**

The operator certification exams are given twice a year, in the months of April and November, and sometimes in conjunction with the Rural Water Association of Utah's training conferences (February in St. George, September in Park City). To apply for participation within the exam cycle, you need to submit an official exam application on or before the application deadline. The application must include the exam fee of \$50.00 and, if applicable, a one-time application fee of \$20.00. Late applications and applications received without the required fee will not be accepted.

All applications will be processed by our staff. You will receive, by mail, a confirmation letter containing the exact date, time and location of the exam.

Certain experience requirements need to be met to obtain an "Unrestricted" certificate. Should you not meet these requirements, or should you just be starting in the drinking water industry, and pass the exam, a "Restricted" certificate will be issued. A "Restricted" certificate signifies that you have passed the exam, but you lack the experience required by the Operator Certification Rules.

Upon successful completion of the exam you will be notified in writing of your score and will be issued a certificate indicating the discipline and grade level.

This certificate will be active for a three-year period. A reminder letter of renewal will be sent out three to six months prior to the expiration date of your certificate. The Utah Operator Certification Rules require that CEUs (continuing education units) be acquired by the operators to enable the certificate to be renewed.

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E-mail: mhand@utah.gov OR  
kdyches@utah.gov  
Website: <http://drinkingwater.utah.gov>

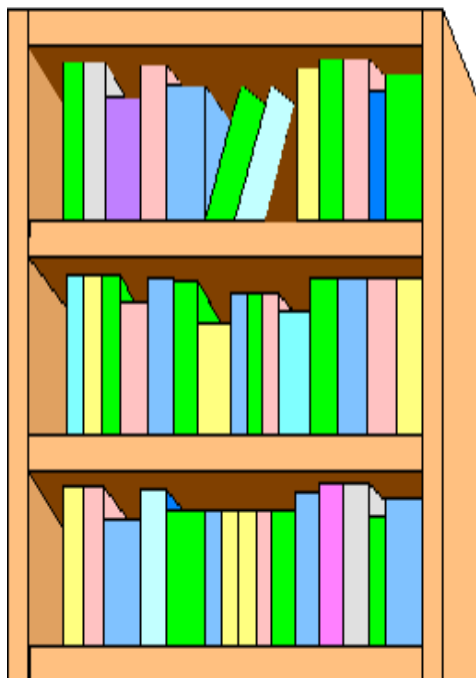
## NERVOUS ABOUT THE EXAM? WE CAN HELP!

There are several self-paced courses available, as well as formal organized training by the Rural Water Association, American Water Works Association, Utah Valley State College, Water Environment Association of Utah, and the Division of Drinking Water. A water operator training calendar is published by the Division each year, and a free copy is available upon request.

There is also a reference textbook and video "lending library" available for your use at our office. By filling out a library application, you can borrow books and videos at no charge.

If you have any questions about training or training material, please contact the Operator Certification Program staff at (801) 536-4200.

Check out the  
**LENDING LIBRARY**  
Call the Operator Certification Program  
staff at (801) 536-4200 for details



## WHAT ARE CONTINUING EDUCATION UNITS (CEUs)?

The Operator Certification Rules define a CEU as "...ten contact hours of participation in, and successful completion of an organized and approved continuing education experience with responsible sponsorship, capable direction, and qualified instruction."

In order to ensure that the certified operators within the state remain abreast of the technological advances within our water industry, CEUs are required in order for the operators to renew their certificates. This includes operators holding "Grandfather" certificates.

The Operator Certification Rules specify the number of CEUs required per grade for renewal:

<u>Level of Certification</u>	<u>CEUs required within a three-year period</u>
Small System	2
Grades I and II	2
Grades III and IV	3

There is no distinction between distribution and treatment disciplines when it comes to CEUs, only the grade of the certification the operator currently holds.

CEUs can only be acquired by attending pre-approved workshops, seminars, training, and classes which have been designed to keep the operator abreast of current water supply practices as well as all new changes within the regulations and industry standards. An attendance roster from these workshops is sent to the Operator Certification Program for entry into the computer base for tracking purposes.

Upon receiving an "application for renewal," the Division of Drinking Water's computer is checked to make sure enough CEUs have been acquired by the operator to enable him to renew his certificate. If that operator lacks sufficient CEUs, the renewal of certification will be denied.

Individual CEU records for certified operators are available at the Division of Drinking Water office. Contact the Operator Certification Program staff to request your free operator record.

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E-mail: [mhand@utah.gov](mailto:mhand@utah.gov) OR [kdyches@utah.gov](mailto:kdyches@utah.gov)  
Website: <http://drinkingwater.utah.gov>

## OPERATOR CERTIFICATION COMMISSION

The Operator Certification Commission consists of seven members, which include higher education representatives, a treatment operator, a distribution operator, a service district representative, a metropolitan water district representative, and a rural water system representative. These seven people make decisions such as what topics you, as an operator, will be tested on; when the test will be issued; how the program will be managed; how the program will operate; and how your exam fees and renewal fees will be spent to support the Operator Certification Program.

This commission is also the body that will hear all operator appeals, and will initiate any compliance activities for enforcement of the rules concerning certified operators. This commission also proposes rules, modifications, changes, and interpretation of the rules by which operators must abide. These rules, following the public hearing process, are actually adopted by the commission.

### *Operator Certification Commission members:*

*James Callison, Chair*

*Arnold Smith, Vice-Chair*

*David K. Stevens*

*Bart Simons*

*Jay W. Franson*

*Craig F. Fahrni*

*Mark H. Clark*

*D. Kim Dyches, Secretary*



# 2004 Water Operator Certification Exams

ATTENTION ALL WATER SYSTEM OPERATORS AND MANAGERS, AND ANYONE SEEKING EMPLOYMENT IN THE WATER INDUSTRY. Utah's Department of Environmental Quality, Division of Drinking Water, is offering operator certification exams for water distribution and water treatment systems. **All grade levels, including small systems, will be offered on:**



- **February 27, 2004**, in St. George, Utah (pre-exam training is available February 24-26)\*
- **April 9, 2004**, at sixteen Utah sites
- **September 24, 2004**, in Park City, Utah (pre-exam training is available September 21-23)\*
- **November 12, 2004**, at sixteen Utah sites

## 2004 EXAM SCHEDULE

Exam Date	Exam Location	Exams Offered	*Sponsor Information
<b>February 27, 2004</b>  Exam time: 9:00 a.m.  Application deadline: February 6, 2004	Dixie Convention Center 1835 Convention Center Dr. St. George, Utah 84790	<ul style="list-style-type: none"> <li>• Small System</li> <li>• Distribution (grades 1 through 4)</li> <li>• Treatment (grades 1 through 4)</li> </ul>	<p><b>To register for the RWAU conference (Feb 25-27) or the pre-exam training course (Feb 24-26), send the registration form and fee to:</b></p> <p>Rural Water Association of Utah (RWAU)            76 E. Red Pine Drive            Alpine, Utah 84004            Telephone: (801) 756-5123            Fax: (801) 756-5036            E-mail contact: <a href="mailto:smcomber@rwau.net">smcomber@rwau.net</a></p> <p><b>To apply for the operator certification exam, send exam application and fee to:</b></p> <p>Division of Drinking Water            Operator Certification Program            150 North 1950 West            P.O. Box 144830            Salt Lake City, Utah 84114-4830            Telephone: (801) 536-4200            Fax: 801-536-4211            E-mail contact: <a href="mailto:mhand@utah.gov">mhand@utah.gov</a></p>

<b>Exam Date</b>	<b>Exam Location</b>	<b>Exams Offered</b>	<b>Sponsor Information</b>
<b>April 9, 2004</b>  Exam time: 9:00 a.m.  Application deadline: March 19, 2004	16 locations in Utah (see exam application for list of cities)	<ul style="list-style-type: none"> <li>• Small System</li> <li>• Distribution (grades 1 through 4)</li> <li>• Treatment (grades 1 through 4)</li> </ul>	<b>To apply for the operator certification exam</b> , send exam application and fee to:  Division of Drinking Water Operator Certification Program 150 North 1950 West P.O. Box 144830 Salt Lake City, Utah 84114-4830 Telephone: (801) 536-4200 Fax: 801-536-4211 E-mail contact: mhand@utah.gov
<b>September 24, 2004</b>  Exam time: 9:00 a.m.  Application deadline: September 3, 2004	Yarrow Hotel and Convention Center 1800 Park Avenue Park City, Utah 84060	<ul style="list-style-type: none"> <li>• Small System</li> <li>• Distribution (grades 1 through 4)</li> <li>• Treatment (grades 1 through 4)</li> </ul>	<b>To register for the RWAU conference (Sept 23-24) or the pre-exam training course (Sept 21-23)</b> , send the registration form and fee to: Rural Water Association of Utah (RWAU) 76 E. Red Pine Drive Alpine, Utah 84004 Telephone: (801) 756-5123 Fax: (801) 756-5036 E-mail contact: smcomber@rwau.net  <b>To apply for the operator certification exam</b> , send exam application and fee to:  Division of Drinking Water Operator Certification Program 150 North 1950 West P.O. Box 144830 Salt Lake City, Utah 84114-4830 Telephone: (801) 536-4200 Fax: 801-536-4211 E-mail contact: mhand@utah.gov
<b>November 12, 2004</b>  Exam time: 9:00 a.m.  Application deadline: October 22, 2004	16 locations in Utah (see exam application for list of cities)	<ul style="list-style-type: none"> <li>• Small System</li> <li>• Distribution (grades 1 through 4)</li> <li>• Treatment (grades 1 through 4)</li> </ul>	<b>To apply for the operator certification exam</b> , send exam application and fee to:  Division of Drinking Water Operator Certification Program 150 North 1950 West P.O. Box 144830 Salt Lake City, Utah 84114-4830 Telephone: (801) 536-4200 Fax: 801-536-4211 E-mail contact: mhand@utah.gov

## EXAMINATION INFORMATION

### February 27, 2004

The February 27, 2004, exam will be held at the Dixie Center in St. George, Utah, in conjunction with the Rural Water Association of Utah (RWAU) annual conference. The regular conference sessions run from February 25-27. To help prepare exam applicants for the certification exam, the RWAU has included a three-day pre-exam training course in their conference program. The training will run three full days — February 24, 25, and 26. The exam will be held Friday morning, February 27, at 9:00 a.m. To obtain a conference registration form, contact the RWAU staff. To obtain an exam application, contact the DDW staff.

RWAU staff members will proctor the exam on Friday morning, February 27. The exam will begin at 9:00 a.m. You will be given three hours to take the exam. The exam will contain 100 multiple-choice questions covering safety, math, chlorination, state rules, pumps and pumping, and operation and maintenance. A minimum score of 70% is needed to pass the exam.

**IMPORTANT: Individuals who are registered to take the pre-exam training course and plan to take the exam must submit an exam application to the Division of Drinking Water by February 6, 2004.**

To operators who plan to take the RWAU pre-exam training course: Although the State Division of Drinking Water is offering all grade level exams, the RWAU training is specifically directed toward small systems and grade level one. Because of the wide range of knowledge needed for all exams, you should come to the training course prepared to take the exam. The training will be beneficial to everyone, but should be used more as a refresher course for your pre-study preparation.

### April 9, 2004

The April 9, 2004, exam will be offered at 16 locations throughout the state (see exam application for list of cities). The exam will begin at 9:00 a.m. at all locations. You will be given three hours to take the exam. The certification exam will contain 100 multiple-choice questions covering safety, math, chlorination, state rules, pumps and pumping, and operation and maintenance. A minimum score of 70% is needed to pass the exam.

### September 24, 2004

The September 24, 2004, exam will be held in Park City in conjunction with the RWAU northern training conference. The regular conference sessions will run from September 23-24. To help prepare applicants for the certification exam, RWAU has included a three-day pre-exam training course in their conference program. The training will run three full days — September 21, 22, and 23. The exam will be held Friday morning, September 24, at 9:00 a.m. To obtain a conference registration form, contact the RWAU staff. To obtain an exam application, contact the DDW staff.

RWAU staff members will proctor the exam on Friday morning, September 24. The exam will begin at 9:00 a.m. You will be given three hours to take the exam. The exam will contain 100 multiple-choice questions covering safety, math, chlorination, state rules, pumps and pumping, and operation and maintenance. A minimum score of 70% is needed to pass the exam.

**IMPORTANT: Individuals who are registered to take the pre-exam training course and plan to take the exam must submit an exam application to the Division of Drinking Water by September 3, 2004.**

To operators who plan to take the RWAU pre-exam training course: Although the State Division of Drinking Water is offering all grade level exams, the RWAU training is specifically directed toward small systems and grade level one. Because of the wide range of knowledge needed for all exams, you should come to the training course prepared to take the exam. The training will be beneficial to everyone, but should be used more as a refresher course for your pre-study preparation.

November 12, 2004

The November 12, 2004, exam will be offered at 16 locations throughout the state (see exam application for list of cities). The exam will begin at 9:00 a.m. at all locations. You will be given three hours to take the exam. The certification exam will contain 100 multiple-choice questions covering safety, math, chlorination, state rules, pumps and pumping, and operation and maintenance. A minimum score of 70% is needed to pass the exam.

### HOW TO REGISTER FOR AN EXAM

Fill out the exam application completely and mail it, along with the appropriate fee, to: Division of Drinking Water, Operator Certification Program, 150 North 1950 West, P.O. Box 144830, Salt Lake City, Utah 84114-4830. Make the check or money order payable to the "Division of Drinking Water."

**Record Application Fee** (for first-time applicants who  
have never before taken an exam) . . . . . \$20.00  
**Examination Fee** . . . . . \$50.00

Note: If you have taken an operator exam in the past, you need only pay the \$50.00 exam fee.

The exam application and fee must arrive at the Division of Drinking Water office on or before the deadline listed. Applications and fees received after the deadline will not be accepted. A confirmation letter will be mailed to all applicants. If you do not receive your confirmation letter, please contact the Operator Certification Program staff immediately.

Exam Cancellation Policy: Only one cancellation, per applicant, is allowed. An applicant making a written or phone-in cancellation by 9:00 a.m. on the day of the exam may request a refund of the exam fee or take the next scheduled exam. If the applicant should also cancel the next scheduled exam, the exam fee will be forfeited.

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Website: <http://drinkingwater.utah.gov>

# UTAH WATER OPERATOR CERTIFICATION PROGRAM

## EXAMINATION APPLICATION

### Instructions:

To help us determine your operator status (restricted or non-restricted), please complete **all** sections. All correspondence will be mailed to you at the home address you provide on this page.

If you are taking an exam for the first time, the fee is \$70 (includes a one-time, nonrefundable \$20 filing fee). If you have taken a Utah water operator exam before, the fee is only \$50. Applications submitted without a fee will not be processed.

The application and fee must arrive at the Division of Drinking Water office by the deadline listed in the exam announcement. Applications received after the deadline will not be accepted. If you have questions or concerns, please call the Operator Certification Program staff at (801) 536-4200.

Make check or money order payable to the "Division of Drinking Water." Do not send cash through the mail. Applications may be hand-carried to the Division of Drinking Water offices at 150 North 1950 West, 2nd floor, P.O. Box 144830, Salt Lake City, Utah 84114-4830.

*please print or type*

Today's Date \_\_\_\_\_

Applicant's name \_\_\_\_\_ Birth date \_\_\_\_\_

Certification No. (5 digits) \_\_\_\_\_ Social Security No. \_\_\_\_\_ Home phone \_\_\_\_\_

House address or PO Box no. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_ Fax no. \_\_\_\_\_

Employer or Water System name \_\_\_\_\_

Address \_\_\_\_\_ Work phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

### CIRCLE GRADE LEVEL DESIRED

#### Water Distribution Grade Levels

*(includes chlorination)*

SS      1      2      3      4

#### Water Treatment Grade Levels

*(complete treatment of surface water)*

1      2      3      4

Definitions: **SS** - small system exam (for water systems serving a population of 25-500); **GRADE 1** (pop. <1,500); **GRADE 2** (pop. 1,501 to 5,000); **GRADE 3** (pop. 5,001 to 20,000); **GRADE 4** (pop. >20,000).

Exam date (month/day/year): \_\_\_\_\_

## CIRCLE EXAM LOCATION DESIRED

(In the event of a location change, you will be notified by confirmation letter.)

Bear River District Health Dept.  
655 East 1300 North  
Logan, Utah 84321

Southeast Utah District Health Dept.  
117 S. Main Street  
Monticello, Utah 84535

Utah County Health Dept.  
589 S. State Street  
Provo, Utah 84606

Bear River District Health Dept.  
817 West 950 South  
Brigham City, Utah 84302

Southeast Utah District Health Dept.  
28 South 1st East  
Price, Utah 84501

State and County Building  
152 East 100 North  
Vernal, Utah 84078

Central Utah Public Health Dept.  
146 North Main  
Nephi, Utah 84648

Southwest Utah Public Health Dept.  
88 E. Fiddlers Canyon Road  
Cedar City, Utah 84720

Wasatch City/County Health Dept.  
55 South 500 East  
Heber City, Utah 84032

Central Utah Public Health Dept.  
70 Westview Drive  
Richfield, Utah 84701

Washington County Administration Building  
197 E. Tabernacle (Council Chambers)  
St. George, Utah 84770

Weber/Morgan District Health Dept.  
2570 Grant Avenue  
Ogden, Utah 84401

Davis County Health Dept.  
Courthouse (28 E. State Street)  
Farmington, Utah 84025

Sheldon D. Richins Building  
6505 N. Landmark Drive  
Park City, Utah 84098

American Water Works Association  
AWWA  
Conference Site

Holiday Inn  
1659 W. North Temple  
Salt Lake City, Utah 84116

Tooele County Health Dept.  
151 N. Main Street  
Tooele, Utah 84074

Rural Water Association of Utah  
RWAU  
Conference Site

*In compliance with the Americans with Disabilities Act, individuals with special needs (including auxiliary communicative aids and services) should contact Charlene Lamph, Office of Human Resources at 536-4413 (TDD 536-4414), at least five working days prior to the scheduled meeting/hearing.*

## CURRENT EMPLOYMENT

Utah water system name \_\_\_\_\_ Utah water system number \_\_\_\_\_

Your current job title \_\_\_\_\_ Total years with this employer \_\_\_\_\_

Total years as DRC\* operator with this employer \_\_\_\_\_ Are you a DRC\* operator now? Yes \_\_\_\_\_ No \_\_\_\_\_

Duties of current position:

*\*DRC (Direct Responsible Charge) - DRC means active daily on-site charge and performance of operation duties. The person in direct responsible charge is generally an individual who independently makes decisions during normal operation which can affect the sanitary quality, safety, and adequacy of water delivered to customers. In cases where only one operator is employed by the system, this operator shall be considered to be in direct responsible charge. In cases where more than one operator is employed, more than one operator may be in direct responsible charge.*

If you want credit as a Direct Responsible Charge (DRC) operator, fill out this section and have your supervisor sign below:

“Mr / Ms \_\_\_\_\_ has \_\_\_\_\_ total years of water system experience and \_\_\_\_\_ years as a \_\_\_\_\_ Direct  
(Treatment and/or Distribution)

Responsible Charge Operator with the \_\_\_\_\_  
water system (Utah water system # \_\_\_\_\_).”

Supervisor's signature \_\_\_\_\_ Date \_\_\_\_\_

## PAST EMPLOYMENT

Experience gained by the operator as a Direct Responsible Charge operator, which is to be considered for use in the determination of restricted vs. unrestricted status, must be in the discipline of Treatment or Distribution of the certificate desired.

After completing this section, please fill out “Previous Water Industry Work Experience” on the next page.

“In **addition** to the experience noted above, I have \_\_\_\_\_ total years experience in  
\_\_\_\_\_ and \_\_\_\_\_ total years as a DRC Operator  
(Treatment and/or Distribution)

in other drinking water systems. I understand that all information may be verified at any time by the Operator Certification Program staff.”

Operator's signature \_\_\_\_\_ Date \_\_\_\_\_

## EDUCATION

What is the highest level of education you have completed?

GRADE SCHOOL \_\_\_\_\_ HIGH SCHOOL \_\_\_\_\_

COLLEGE GRADUATE:

___ Associate (2-year degree)	Major _____	Year _____
___ Bachelor (4-year degree)	Major _____	Year _____
___ Master (Post Graduate)	Major _____	Year _____
___ Doctorate	Major _____	Year _____

## HOW TO REGISTER FOR THE EXAM

Fill out the application form completely and return it, along with the appropriate fee, to the Division of Drinking Water (address listed below). Make check or money order payable to the **Division of Drinking Water** and label it "Certification Exam Fee."

Please mail your exam application early! Applications received after the deadline will not be accepted. If you have questions or concerns, feel free to call the Operator Certification staff at (801) 536-4200.

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Website: <http://drinkingwater.utah.gov>**

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### *(Office Use Only)*

	<i>Date</i>	<i>Name</i>	<i>Amount</i>	<i>Check or M.O. #</i>
<i>Examination fee received:</i>				
<i>Enter/Update in DMAC:</i>			<i>Operator Status:</i> <i>Restricted</i> _____ <i>Unrestricted</i> _____	
<i>Certificate printed:</i>				
<i>Certificate mailed:</i>				



## **PREVIOUS WATER INDUSTRY WORK EXPERIENCE**

Employer's Name and Address:

Your job title:

Total years with this employer:

Total years as Direct Responsible Charge operator:

Job duties:

Supervisor's name:

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Employer's Name and Address:

Your job title:

Total years with this employer:

Total years as Direct Responsible Charge operator:

Job duties:

Supervisor's name:

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